YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	GOVT DEGREE COLLEGE PORUMAMILLA
• Name of the Head of the institution	DR.S.NARESH
• Designation	M.SC,M.A,M.ED,PH.D,
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9704396640
• Mobile No:	8985356051
• Registered e-mail	porumamilla.jkc1@gmail.com
• Alternate e-mail	porumamilla.jkc1@gmail.com
• Address	BADVEL ROAD, NEAR KAMMAVARI PALLI
• City/Town	PORUMAMILLA MANDAL, YSR KADAPA DIST.
• State/UT	ANDHRA PRADESH
• Pin Code	516193
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**YOGI VEMANA UNIVERSITY**
• Name of the IQAC Coordinator	**DR.K.VENKATA RAO**
• Phone No.	**9441744263**
• Alternate phone No.	**9014280139**
• Mobile	**9441744263**
• IQAC e-mail address	**porumamilla.jkc1@gmail.com**
• Alternate e-mail address	**gdcporumamilla1981@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gdcporumamilla.ac.in/page.php?menu=iqac&slug=aqars
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://gdcporumamilla.ac.in/admin/ckeditor/uploads/2021-2022-YVU.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.85**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**30/06/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0000**	**0000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC Contributes combinedly with NSS UNIT and other departments and conducted Awareness programme on gender sensitisation programmes like ANTI RAGGING, GIRL CHILD DAY, KISHORI VIKASAM, INTERNATIONAL WOMENS DAY CELEBRATIONS, Constitution awareness programmes like NATIONAL CONSTITUTION DAY, VOTERS DAY CELEBRATIONS, ONLINE VOTER REGISTRATION etc.., Environmental Consciousness awareness programmes like VANAMAHOSTHAVAM, VANAM MANAM, PLASTIC FREE, BIODIVERSITY, Health awareness programmes like INTERNATIONAL YOGA day celebrations, FIT INDIA CYCLOTHON, AIDS DAY, COVID19 awareness programmes, Sociocultural awareness programmes like youth festival, NSS day celebrations.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
TO PARTICIPATE NIRF	Participated in NIRF-2022
To submit data to AISHE	Submitted data to AISHE on 24-12-2022
To conduct an Institutional Level Workshop to the Lecturers to update their knowledge and understanding on utilization of ICT tools for Online Teaching.	An Institutional Level Workshop to the Lecturers to update their knowledge and understanding on utilization of ICT tools for Online Teaching was conducted in july-2021

To continue the culture of electing elective and cluster subjects in a diversified manner from vide spectrum of cluster subjects offered YOGI VEMANA UNIVERSITY by fulfilling the true spirit of CBCS pattern	The culture of electing elective and cluster subjects in a diversified manner from vide spectrum of cluster subjects by fulfilling the true spirit of CBCS pattern was promoted.
To encourage and promote research culture in the institution among the staff	FIVE research papers published in the reputed journals by the staff.
To strengthen Placement Cell via Jawahar Knowledge Centre in view of training and conducting more job drives.	Placement Cell via., Jawahar Knowledge Centre was strengthened by conducting 2 job drives. 23 students were placed.
To continue remedial classes conducted by every Department.	The remedial classes were conducted for slow learners by every department.
To promote outreach activities by conducting special camps of NSS, student projects and similar activities which promote human values , ethics and 'concern about environment 'among students.	The college conducted outreach activities to promote human values, ethics and environmental consciences.
To conduct Internal Academic and Administrative Audit, for ensuring academic and administrative transparency in the institution.	Internal Academic and Administrative Audit, for ensuring academic and administrative transparency in the institution.
To strive the college in order to provide Outcome Based Education.	The students were main aware of all the program outcomes and program specific outcomes of their respective courses, programs. The CO-PO matrix was evaluated each program. The lacunae were identified and appropriate measures have been initiated for the following academic year 2021-22

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CPDC	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	24/12/2022

15.Multidisciplinary / interdisciplinary

The college offers traditional science, commerce, and humanities courses along with restructured courses. The college encourages students to choose cross disciplinary courses in their life skill courses and Skill Development courses. The new curriculum adopted by the college incorporates Choice Based Credit System (CBCS) also includes Community Service Project and Internships, to engage students in community service.

16.Academic bank of credits (ABC):

The affiliating university of the college is implementing CBCS which includes wide variety of choices for the students to select electives and skill development courses as well as in life skills courses. Andhra Pradesh State Council of Higher Education (APSCHE) has given guidelines for choice-based credit system and the exit option during the graduate

programmes. At present exit option is available after third year. Commissionerate of Collegiate Education (CCE) provides Learning Management System (LMS). The faculty throughout AP are trained in content generation and are continuously preparing reading and video material for all the courses and are openly available at LMS portal of CCE to all students.

17.Skill development:

In the new CBCS curriculum student must study four life skill courses and four skill development courses in alignment with National Skills Qualification Framework. To provide Vocational education, Information and communication technology, Plant Nursery and Dairy Technology courses are offered. Two internships and a community service projects are

mandatory. Value education is taught through life skill courses. The college is providing APSSDC, JKC, Spoken Tutorials from IIT Bombay and Cisco platforms to facilitate industry oriented certificate courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian culture and Science is offered as a Life Skill Course where students learn various elements of Indian culture.

Performing Arts is also offered as a skill development course. The institute has cultivated Indian Knowledge system particularly in teaching mother tongue, following the culture in dressing, talking, celebrating festivals, honouring martyrs of the nation. Telugu is offered as a course during first three semesters and Bi lingual material is available for all other courses .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college implements Outcome Based Education (OBE), the POs, PSOs and COs are framed by concerned departments after rigorous consultation with all faculty and the stakeholders. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. The program Coordinators continuously monitors the CO and their mapped PO attainments after completion of each course. The IQAC coordinator along with the Principal will review the overall PO attainments after each semester and after completion of each program.

20.Distance education/online education:

During the COVID-19 pandemic period all the TLP is done through online mode and is available in college LMS. The Institution adopted ICT tools such as Google, ZOOM, Teachmint etc for online teaching. Institution is putting efforts towards blended learning by conducting the FDP's and encouraging faculty to participate in programs relevant to advanced pedagogical tools.

Extended Profile

1.Programme

1.1   **06**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **444**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **444**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **140**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **23**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **23**

Number of Sanctioned posts during the year

Extended Profile		
1.Programme		
1.1 Number of courses offered by the institution across all programs during the year		**06**
File Description	Documents	
Data Template	[View File](#)	
2.Student		
2.1 Number of students during the year		**444**
File Description	Documents	
Data Template	[View File](#)	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		**444**
File Description	Documents	
Data Template	[View File](#)	
2.3 Number of outgoing/ final year students during the year		**140**
File Description	Documents	
Data Template	[View File](#)	
3.Academic		
3.1 Number of full time teachers during the year		**23**
File Description	Documents	
Data Template	[View File](#)	

3.2 Number of Sanctioned posts during the year	**23**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**NIL**
4.3 Total number of computers on campus for academic purposes	**35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The success of any institution of higher learning is based on how its curriculum is designed, oriented and implemented. The term "curricular aspects" focuses on the plan of action, methodology of teaching to cater to practical and knowledge-oriented curriculum to the students. The Commissionerate of Collegiate Education, A.P. and Andhra Pradesh State Council of Higher Education (APSCHE) have formulated an effective common core syllabus.The college comes under the umbrella of current UGC regulations of CBCS scheme from the academic year 2015-16 onwards for UG courses and the students can choose any subject as per their need and interest. JKC provides necessary training, placement drives by inviting companies, industries. Extracurricular activities are conducted through NSS,and Dept. of physical education. In addition to the recorded and live lessons telecast by MANA TV of A.P. Students are trained in foundation / life skill / skill development coursesare incorporated as an integral part of the curriculum and mandatory in each semester for all the students of all the streams

irrespective of their core subjects. Certificate courses are run by different departments. Jawahar Knowledge Centre provides necessary training and arranges placement drives by inviting companies, industries. Extracurricular activities are conducted through NSS, NCC, and Dept. of physical education.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[NIL]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Degree college, Porumamillais guided by the rules and regulations formulated and academic calendarat Yogi Vemanauniversity level regarding syllabi, examination and evaluation. The College informs the students about the university notices and circulars related to all the academic activities through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students.It continuously monitors teaching- learning activity by collecting student's feedback and analysing it.The University has a continuous internal assessment system in which each paper of 100 marks has a component of 25 marks of internal assessment and that of 75 marks of the external examination of that paper. These 25 marks of internal assessment are designed and bifurcated in such a way that a continuous evaluation of students takes place throughout the semester and marks will be given for each academic activity performed. • Two Mid exams are conducted and their average is taken, Mid I for 20 marks and Mid II for 15 marks. The marks obtained by a student for 50 marks (Total of two Mid exams for 35, Assignments 5, Classroom Activities 5, Clean & Green and Attendance 5) is to be scaled down to 25 and this should be treated as the CIA score of the student in that subject. • Practical Exams, in each Semester-End exams for 50 marks will be conducted. A student must get 40 of marks both in Internal and External examinations and also 40 aggregates of 100 will be a criterion.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

312

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

312

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Accordingly, the affiliating University introduced papers with Two Credits each on Environmental Studies and Human values and professional ethics in First Semester and Entrepreneurship, Leadership Development, Soft Skills in Fourth Semester to all the students.The college has Women Empowerment Cell which sensitizes all gender related issues and creates awareness amongst the girl students to develop skills as well as economic independence. It Celebrates many National and International days like Girl Child day, Women's day with cultural events like Rangoli competition, Environment and Sustainability andcelebrates World Forest Day, World Water Day, World Environment Day, Ozone Dayetc., to create awareness and encouraged to Sustainable Development. Our students are engaged in Vanam-Manam, Clean and Green, Swatch Bharat

Programmes, planted 500 saplings in and around our college and clean our campus and surroundings making them particularly plastic free. Our Students creating awareness on cleanliness went on rally to enlighten the public on the adverseeffect of usage of plastic. Human Values and Professional Ethics: Our institution looks upon HVPEin no small measure and the course incorporates the professional, moral, social and human values commensurate with social, economic and cultural realities in the society. The College NSS unit adapted two villlages nameed as 1.kammavari palli 2. kondugari palli and conduct awareness camps in the adapted villages and also theNSSteam creates awareness among the people of surrounding villages on various issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

`140`

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`C. Any 2 of the above`

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	`C. Feedback collected and analyzed`

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLSc9io-FMfOP_ZcWUtJoZc9yvCKEL3NVn_DBCRqdOClHDAE62g/viewform?vc=0&c=0&w=1&flr=0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

270

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The basic function of education is to make a being whole being in all respect the constant and intimate association between teacher and student is vital to education sector. So, the teacher must act as a role model to the student.The students are from different socio-economic culture backgrounds and their ability and comprehensionare unique. So they are identified as advanced learners and slow learners based on their performance in +2examinations, internal assignment by conducting a model examination based on the previous knowledge.

Additional input in each subject is being provided to the advanced learners whichhelps them to their competitive exams after UG course completion. Guest lecturers are arranged and also students study material should be supplied to them to engage theleisurehours, forcompetitive exams preparation students are encouraged to participated in groups discussion, seminars, debates, quiz programs to enhance their presentation skills "study

projects are entrusted in their subjects to incalculate research skills. Theyare allowed to the participate in co-curricular and curricular activities conducted under DRC (District Recourse Centre).

The slow learners are identified and assigned by the faculty grouping as 20 students to each faculty for counseling. For these developments of slow learners weekly assignments, remedial coaching, drilling exercise and monthly examinations are conducted. The college provides the communication to the parents about the performance of the students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
444	**21**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students centric methods such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experience. In accordance with the CBCS syllabus students must submit a community service project for two months and undergo internship of 8 months in recognized firms. Students are encouraged to participate in various events and competitions. Field visits, Industrial Visits and Guest Lecturers arranged to enhance their experiences in a real environment.To enable students to be exposed to the industrial work culture and real-time work experience industrial visits are organized for students.

The institution makes available process that are essential for student centric methods.They include ICT rooms, 04 Digital classrooms andone virtual classrooms for interactivelearning educational programs arranged by the District Research Centre invited lectures, field trips, debates, group discussion, subject wise quizzes and classroom seminars.

The well-established library and also planning to establish National digital library to the students. The traditional teaching methodologies are changed to impress the students. The other studentcentricmethods of learning includes debates, seminars, group discussion, role- plays, subject quizzes where the lecturer act as a facilitator and to enhance participative, leadership and organizing abilities of students, important days like Teachers Day, Independence Day, Republic Day, NSS Day, NCC Day, AP Formation Day, and Anniversaries of national heroes are celebrated.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

An institutional level workshop is conducted to all the faculty members on the use of ICT tools to enhance the teaching methods. ICT enable teaching methods through virtual classroom, digital classrooms and classrooms with LCD projectors make learning more student centric.

The use of even Android phones (particularly Audio and Video) laptops make learning more informative and effective. The students use the smart classrooms for the presentation of seminars, JAMS and peer teaching etc. The college subscribed a G-Suit domain and all the faculty members are provided to logins and laptops. During the Covid 19 pandemic situation all teaching learning process is conducted through online mode using Cisco, Webex, Zoom apps, G.Suit Whats App etc.., All the class work along with the recorded video links were uploaded in the Bharat pathe online and OTLP app managed by CCE Government of Andhra Pradesh. All the communication

regarding class work examinations, assignments were managed through the classroom WhatsApp groups by the concern lectures.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government degree college, Porumamilla is an affiliated college of Yogi Vemana University. The Academic calendar of Yogi Vemana University is available on the university and college website.

The students are asked to take note of the same and get the prepared accordingly. For transparent and robust mechanism in the internal examinations. An Examinationcell is constituted in the college under the guidance of the principal.

The internal examination schedule is prepared in a in accordance with the completion of syllabus the valued answer scripts are shown to the students to the check the performance. Students who failed to attend the internal exam were provided an opportunity to

write examination after due recommendation from the HOD/Principal and final marks are uploaded in the university portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College follows academic calendar given by the Y.V.University for delivery of Curriculum and also for the conduct of internal examinations. All the students are given the opportunity to check their answer scripts for the verification of marks against their answers.

The assignments are also evaluated taking consideration of content appropriate to cognation level timely submission preparation of content, clarity check. The Evaluated assignments are given back to the students to maintain transparency and to resolve grievances. The chief examination officer solves the problems of the students. The grievances of the students during conduction of Theory / Practical Examinations are discussed with the principal and if it is in inevitable forwarded to the university examinations section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college runs on 3 programmes and five courses under the B.Sc (BZC) and B.SC (MPCs)

And the B.Com consists of General and Computers applications and BA is the traditional course.

1. The Vision and Mission statements are displayed on the college website as well in a college campus.
2. The faculty members, class teachers, mentors, course coordinators inform the students and create awareness and emphasis the need to attain the outcomes.
3. Every department plans and conducts all the activities considering the program out comes, course outcomes which depend upon the nature of the course and the subject concerned.
4. The students are endowed with creative and analytical skills to become good entrepreneurs.
5. The students are trained in computer knowledge.
6. The students passed with the good percentage of marks and entre the society with positive attitude and become successful leaders to protect the world.
7. The students will attain all around development, strives only for the Well Being of society and holds himself forth as an Ideal human being with his learned life skills courses in their course i.e., HVPE.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every programme designed by the University aims to prepare the students to be made reach with the following treasures :

1. The wealth of wisdom
2. The gold man of character
3. The treasure of culture which lead them towards bright and resourceful future.

2. The ward systems academic calendar helps them to attain good results in the end semester examinations.

3. The ICT, students seminars, group discussion, study hours help them to attain practical vision

in their lives.

4. The skill development and life skills courses help them to learn ethics and principles useful in the future dynamic of life.

Hence, the program outcomes, course outcomes, programs specific outcome are achieved with excellence which are useful for their all round development.

Process of calculating Course Outcomesattainment:

Direct attainment: The performance in each semester is evaluated course wise with a maximum of 100 marks out of which session examination are evaluated for 15 marks and semester end is evaluated for 75 marks and quiz / assignment / seminar / gd's/ mini projects etc are evaluated for 10 marks.

Indirect attainment: for indirect attainment of course outcome the feedback is taken at the end of each semester from the students. Course exit survey is conducted through Google form in which the students learning is enquired through course outcomes of the courses they attended recently.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://docs.google.com/forms/d/e/1FAIpQLSc9io-FMfOP_ZcWUtJoZc9yvCKEL3NVn_DBCRqdOClHDAE62q/viewform?vc=0&c=0&w=1&flr=0	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
NIL	

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt Degree college conducts activities like tree plantation, blood donation camp, aids awareness program, anti- drug and anti .ragging, personality development counseling for girls, world environmental day, international yoga day, independence day celebrations, b rally conducted on the eve of NSS foundation day, Gandhi jayanthi, quiz program, national sports day, world science day, national deworming day, world environment day together.

Department of chemistry conducted Ozone day, World Environment day, National Science day, Noble Prize day.. Department of Politcal Science conducted National Voters day and organized new voters registration camp, Systematic voters education and electoral participation and also celebrated Indian Constitutional day, Dr. B.R. Ambedkar Jayanthi. Department of mathematics organized National Mathematics day, on the eve of Indian famous mathematician Srinivasa Ramanujan birthday. Department of zoology conducted Blood typing of all groups of newly joined students. The college Red Ribbon Club and NSS units organized awareness on HIV, TB and Blood donation as a part of India @75 programmes and AIDS day awareness rally on the eve of international AIDS day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NIL

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spreads over 48.65 acres area. The college has 12 spacious classrooms and one seminar hall with ICT equipment. Out of these

15 classrooms, 4 digital classrooms and one virtual classroom, one smart classroom and 5 are equipped with an LCD projector facility. The college facilitates an R.O. water plant, a ladies'

waiting hall, The construction of women's hostel is Complete and the expenditure Incurred Rs. 23 lakhs sponsored by UGC. The college has Physics labs-1, Chemistry labs-1, Botany labs-1 (with Herbarium), Electronics lab-1, Zoology lab-1 (with Museum), Computer lab-1, JKC (placement cell-1), in total 7 labs. The college has 52 computing systems

The college is equipped with one 50 mbps, internet broadband connections and made campus Wi-Fi free.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has an open rostrum to conduct all kinds of cultural activities, general gatherings, assemblies, celebrations, events, etc. The college also has a conference/seminar hall which is also utilized for cultural activities. The cultural committee in the college facilitates the conduct of cultural activities and encourages the students to participate in various cultural competitions in the college, on different occasions of national and international days of importance. The campus with 5-acre land includes 400 meters running/walking track facilitates a wide variety of outdoor sports and games including athletics, cricket, volleyball, Kho-Kho, Kabaddi, Handball, and Indoor games like Badminton, etc. An open Gym in the college promotes good health among students. Students are trained by the Physical Director to participate and compete in College, University, District, State, and National level tournaments. Training arrangements are often made with experts for activities and sports such as Kabaddi, and yoga.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library as Learning Resource Centre of the college has over 12870 text books,3251 reference books, and 9 journals. Its prompt and effective services are in synchronization with the changing needs of the academic community. In addition to the various resources, Library as Learning Resource Centre hosts a magazine lounge. The library has subscriptions to 5 newspapers in Telugu and English. There are separate reading rooms for students and the

`staff, where they can meet and discuss to enrich their knowledge`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`36`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 3 digital classrooms, one virtual classroom, one smart classroom, and 4 classrooms equipped with LCD projectors, and one seminar hall with ICT equipment.

The college has 52 computers and connected to internet with four

50 Mbps, speed connections in order that campus was made Wi-Fi free. The college is equipped with an organizational Google workspace. The students have access to LMS content provided by CCE.

The faculty of the college also contribute to this LMS platform. There is Integrated Attendance Management System equipment i.e., biometric machines in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well prepared academic policy with the aim of outlining the college approach to the provisions of programs and the student cohorts, for which they have been developed, covering various academic facilities available in the college.

Physical facilities including furniture are being maintained and monitored by a campus maintenance committee headed by a coordinator. Periodical check ensures proper maintenance and utilization of physical facilities.

Laboratories: Lab assistants look after the labs, stocks, and records physically. Department-wise annual stock verification is done every year by internal audit.

Library: As per the policy document, the lecturer/in-charge in library science along with his assistants are kept responsible for overall maintenance and utilization of library infrastructure.

Physical Education: Maintenance and utilization of Sports and games equipment is looked after by the in-charge of department.

Classrooms: Maintenance of Classrooms is entrusted to Campus Maintenance Committee. The Mentors, Class representatives, NSS units assist the supervision of the cleaning and maintenance activities fulfilling the spirit of Swach Bharat.

Computers and IT infrastructure: College Infrastructure policy ensures the optimal maintenance and utilization of IT infrastructure in order that the upgradation, maintenance of IT equipment periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

355

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

355

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students Council represents the Student Union. From each class, two students (one from men and one from women), with leadership qualities are elected/nominated as the class representatives. The student council includes all the class representatives as members who play a vital role in academic, and social activities of the college to ensure transparency between students and college .

The students council acts as backbone in the smooth conduct of seminars, conferences and workshops. Also, the students council helps the college academicduring the delivery of a message by a class teacher or principal to the students.

Moreover, the students council helps a lot in the smooth conduct of blood donation camps, rallies, job drives, youth festivals, remedial classes, etc. Almost in all activities of curricular, co-curricular, extra-curricular and extension committees, the participation of students is made mandatory by making them members and participants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has produced several graduates of which many of them are Writers, Artists, Thinkers, administrators, scientists, Engineers and Doctors etc., settled globally and serve the nation. The college has been permitted to have an exclusive body called ALUMNI Association (Old students Association) as per the guidelines of Government of A.P which comprises old students who are Industrialists, Business persons, Philanthropists, Scientists, Doctors and Academicians. The Alumni Association is primarily constituted to promote the Academic /Administrative / Infra structural / Co-Curricular activities in the institution with those who are interested in giving back to the alumni body (by statute). It is authorized to mobilize resources (money, mater good will, books, technological gadgets etc.,) and donate them for the development of the institution. The aim and objectives:

1. To provide a forum for the exchange of ideas on social and academic issues.

2. To initiate any enterprise pertaining to the promotion of the best interests of the college.

3. To establish scholarship support to the outstanding students belonging to various disciplines of the college.

WE ARE MAINTAING UN REGISTERED ALUMINI ASSOCIATION TILL NOW . THE ALUMINI STUDENT BY NAME SRI P RAMA KRISHNA REDDY DONATED ONE COMPUTER TO THE COLLEGE TOWARDS ALUMINI ASSOCIATION THE PHOTO SHOWN IN THE VIEW FILE. THE PRINCIPAL IS PLANNING TO REGISTER THE ALUMINI ASSOCIATION FROM NEXTACADEMIC YEAR

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution vision is to empower students through knowledge, inculcation of values to promote social, economic, cultural, ethical and environmental qualities and exposure to global competence along with technical knowledge. The mission of the institute is to train the students to become well qualified by using upgraded technology.

Several committees have been constituted to ensure proper maintenance of the institute.External experts, industrialists and University nominees are also involved in various committees such as Governing Body, Academic Council and Board of Studies. Important academic decisions and administrative decisions are taken in the Staff Council meetings headed by the principal where in all the in-charge lecturer of departments and the senior assistant are acted as members. The IQAC of the college plays crucial role in the development of organization in-turn to reach

the vision of the institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices decentralization and participative management to take decisions upon elaborate discussion on each aspect in the best interest of students. The staff council body is formed with the in-charge lecturers of all departments including controller of examinations and senior assistant from office which meets periodically to discuss the issues in the college headed by the principal. Various other committees are also working for the development of the college.

As the heading clearly interpolates the fact, it is desired and mandatory for every higher educational Institution to decentralize the power of taking crucial decision of policy making and involving every functionary right from the principal to the stakeholder in the institution for administrative and academic transparency. College has constituted committees.

As follows CPDC IQAC, JKC, All examinations career guidance cell, campus maintenance committee, UGC committee attendance committee special Addl., special fee Restructured Committee, Athletics Committees, Magazine Calendar Committee, women Empowerment Cell, Welfare Scholarship and other Student Support Schemes Committee, Time Table Committee NSS Activates Advisory Committee, Library Activity and Advisory Committee, Eco Club, RRC, Purchase committee, Anti Ragging Committee.

The above Committee involves in the college as per his capability. Through some of the committees Principal level, some at Faculty Level, Some at Non teaching Level, Some rest at Student Level each and every decision taken collectively.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The annual academic audit reports,. The feedback was collected on curriculum, on the teacher, on the institution online and offline stored as database. This is used to improve the quality in all aspects of the institution. Based on the feedback from stakeholders and instructions from the Andhra Pradesh State Council of Higher Education (APSCHE), new programs which have employability of internship skills, Skill development courses and also community service projects were introduced.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As it is the government institution, the policies, rules, regulations framed by the state government and UGC are followed strictly. The appointment of teaching staff is by Andhra Pradesh Public Service Commission (APPSC) and service rules of employees are monitored by the Commissionerate of Collegiate Education, A.P. The Governing Body, Academic Council, staff council and finance committee are such committees that decide and monitor the academic and administrative activities.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the norms of Govt. of Andhra Pradesh the following facilities are available to all permanent teaching and non-teaching staff.Faculty appointed prior to 2004 are eligible for pension benefits after retirementFaculty appointed after 2004 are covered under new pension scheme viz., CPS.GPF, gratuity and leave encashment are availed by retiring faculty as per Government norms.Leaves to teaching and non-teaching staff are given as per the guidelines of the CCE Andhra Pradesh. Loan facilities to the staff are available as per Govt. norms.For women staff 5 days per year Extra Causal leave 180 days Maternity Leave and 180days child care leave are sanctioned as per Govt. norms.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

CATEGORY I: TEACHING: It is to bring in practice of each and every Lecturer to participate in the Practical, Tutorials and other teaching related Activities as much as possible. CATEGORYII:All the teachers are made actively involve in the activities of the

college related to the students or research. IQAC scrutinizes and submits the ASAR reports of teachers to CCE every year for the award of grades. Overall Grading Criteria: Good: Good at Teaching (Category-I) and Good or Satisfactory in Activity (Category-II) Satisfactory: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II). Not Satisfactory: If neither Good nor Satisfactory in overall grading. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. The State Teacher Awards will be given based on the grades awarded to the teachers. These grades will be considered for Career Advancement Scheme also. Points will be allotted to the teaching staff during transfers, based on the given grades. Non-teaching staff: The principal has the authority to maintain confidential reports of Non- teaching staff of the institution and produce at the time of their promotions to whatever higher cadre, up to the Senior Assistant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government College has strategic plan for mobilization of funds other than salary from government. Being a Non profitable institute college collectsaffordable fee fromthe students. The College frequently receives financial assistance from Government agencies like UGC general assistance and State Government of Andhra Pradesh. As an internal source special fee for the restructured courses andself finance course is collected and utilizedfor the additional expenditure.The Accountant General of A.P. will act as External Auditor, and Team o audit from CCE, A.P. and Regional Joint Director of Collegiate Education conducts internal audit periodically. Self Study of Govt.Degree College: Accounts of expenditure incurred are tallied everymonth.

At the end of financial year utilization of funds will be audited by IQAC.Financial accounts will be audited by chartered accountant of the institution. Apart from these the Principal of the College,

conducts internal audit or transparency in all the departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution being a Government College, budget is allocated by the State Government of Andhra Pradesh under different heads viz., TA/DA, Service Postage, Office and Other Expenses, Water and Electricity, SC / ST Book Bank and DRC activities. Funds are also received from UGC and are utilized for the benefit of the students. The College identifies the infrastructural needs and holds discussions with Staff Council and resolves the priorities and submit line estimates.

Utilization of funds are audited by Charted Accountant

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System	

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic Domain JKC courses may be interpreted as certificate courses Quality of the teacher: Some of the regular and contract faculty passed either NET or SLET except newly absorbed AIDED staff and faculty who have no Ph.Ds were registered for Ph.D program,number of drives conducted = 1, number of students selected for placements = 12ICT: No. of computers increased from 10 to 20. One virtual class room is established One classrooms are equipped with innovative teaching and Leraning equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Domain JKC courses may be interpreted as certificate courses Quality of the teacher: Some of the regular and contract faculty passed either NET or SLET except newly absorbed AIDED staff and faculty who have no Ph.Ds were registered for Ph.D program,number of drives conducted = 1, number of students selected for placements = 12,

ICT: No. of computers increased from 20 to 30. 1virtual class room is established . Nine classrooms are equipped with innovative teaching and leraning equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women safety and security should given priority in any institution, especially in co-education institution . Our Institution has internal arrangement such as Women Empowerment Cell, Anti -ragging Cell, Prevention of Sexual Harassment Committee and Student Discipline Committee. The ward, Mentor system and all faculty members along with Committee members addresses and counsel the problems faced by the girl students individually as well as group. The committee members also address health problems,dressing code for girl students , emotional, behavioural and adjustmental mentality.

Apart from these the institution conducted special programme to girl students to strengthen their morals. Women empowerment cell conducted awareness programmes on gender discrimination, self protection, Nirbaya act and Disha sos.

File Description	Documents
Annual gender sensitization action plan	https://bit.ly/3JLUzlz
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bit.ly/3JnAsse

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A.Solid Waste Management:

Our institution generates large volume of solid waste accumulated in our college campus, because of spatially large campus and trees .The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help of man power. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected every day by sanitary workers of panchayat department of our area.

B. Liquid waste management

The liquid waste generated by RO Plant and In labs is being channelized into college gardens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://bit.ly/3MulV12
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

`The students of our institution are from rural areas. our institution has been proving opportunities to grow and develop for`

both students and staff.The students and staff belong to various regions, sections of society with different cultures.To foster tolerance and harmony among students and employees the institution organises several programmes. Moreover, the institution has celebrated the cultural and regional festivals, like Pongal, Independence day, Republic Day, Birth and death anniversaries of persons of National and International importance Days and induction program to the students, NSS and Motivational lectures of eminent persons of the different fields are arranged for all round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.In addition to that guest lecturers are arranged by experts. Further, special programmes have been initiated to sensitize students on gender equality by celebrating women's day on 8th march.Institution organises many diversified programmes like voters Day , youth festival , national unity day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute conducts various programs on culture, traditions, values, duties, and responsibilities through celebrating birth anniversaries and observing important days by inviting prominent people. The college establishes the policies that reflect core values. Students and staff should obey the code of conduct rules. Since this institute is an affiliated college to YV University, the curriculum is followed with mandatory courses like Human Values and Professional Ethics(HVPE), Entrepreneurship, Information and Communication Technology (ICT), Indian Culture and Science (ICS), Environmental Education (EE), Personality Development and Leadership (PDL) and Analytical Skills (AS), as a small step to inculcate constitutional obligations among the students. Major Initiative during last year. The Women Empowerment Cell and IQAC cell in the institute transact the gender related issues.Guest lectures conducted on Laws of Women on Women's Day, Anti-ragging, celebrating birth days of women reformers. The Departments alone also aimed sensitization of students and

employees of the institution to the constitutional obligations like values, rights, duties and responsibilities of citizens through departmental activities which are some of the topics that are enlisted in Elocution, debates, and class presentation that are conducted by the department making the sense of responsible citizens among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution organizes national festivals .Republic day,Independence day and birth anniversaries of the national leaders, social reformers and eminent personalities to inculcate

moral values and promote national integration. Birth anniversaries of renowned personalities like Mahatma Gandhi, Dr. S. Radha Krishnan, Dr. B.R. Ambedkar , Dr. A.P.J. Abdul Kalam , Jyothi Rao Phule , Savithri bhai phule Death anniversary,Shakespeare, Mahakavi Sri Sri Jayanthi , Darwin Day , chatrapathi shivaji Birth Anniversary are celebrated to pay tribute with lot of spirit. Contributions of these great leaders are commemorated. In connection with these celebrations, Elocution and essay writing competitions are conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.DEPARTMENT OF CHEMISTRY DAILY WEATHER REPORT

Department of Chemistry daily weather report is the best practice to students. It would likely include information about temperature, humidity, wind speed and oxygen and carbon dioxide percentage through accu weather that could affect the study of chemistry.

The report may be specific to a particular location, such as a institution campus, or it may cover a broader geographical area. It may also include forecasts for the coming days or weeks, allowing chemists to plan experiments or other activities accordingly.

2.Best practices by students of Zoology Department

Maintaining Bird Pots in college corridor

Maintaining a bird pot in a college corridor can be a great way to bring a bit of nature into an otherwise sterile environment. The pot can provide a home for small birds, such as finches or

sparrows.Fresh water should be provided on a daily basis, and the pot should be cleaned regularly to prevent the build-up of droppings .They are also living creatures and should be treated with care and respect.Overall, maintaining a bird pot in a college corridor can be a great way to promote a sense of well-being and connection with nature in an academic setting.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The chief motto of our institution is to provide education with educare which means ethics combined education. Our institution is the best one established for strengthening the education of rural women and backward students in the Kadapa District. Teachers are well qualified, dedicated well trained and venurable, accustomed to the vision and mission.

The college has quality in teaching, learning and research in higher education through ICT and innovative modern techniques. Our college was establishd in the year 1981 and is affiliated to Y.V University Kadapa. This college aims to later the educational needs of students from very downtrodder and diverse socio-economic backgrounds. Our JKC plays a portal role in enhancing the communicative skills, soft skills and technical skills to achieve employment. Our students are selected in campus drive conducted by J.K.C to many companies like Hetero Drug Company and Vinitha Enterprizes etc. In the year 2021, 10 students are employed through job drive conducted by J.K.C. So the college empower the student of socially diverse background to fulfill the vision and mission to imbue quality education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To introduce New Certificate Courses for the academic year 2022-23

at least five, each one from Biology, Physical Sciences, Languages,Social sciences, Commerce streams.

1.To complete Automation at an early date in this academic year.

2.To conduct 2 Job drives for our college students

3.To achieve 100% admissions of intake strength for the academic year 2022-23

4.To strengthen the documentation procedure of activities and

maintenance of records.

5. To conduct a Student Induction Programme for the newly admitted first year students.

6. To organize Capacity Building programmes for teaching staff, nonteaching

7.staff and students by the institution with the cooperation

of O/o CCE.

8.material to enhance knowledge levels of the students and to inform

9.the public about all the activities of the college for the sake of

information.

10. To encourage the faculty members to prepare four quadrants (Video, PPT, e-content & Assignments like MCQs) of their respective

subjects.

11.To arrange Bulk Blood Donation Programme on some Special Day